

HIGHER EDUCATION QUALITY COUNCIL OF ONTARIO**MINUTES****BOARD ORIENTATION SESSION****June 14, 2018****1 pm – 2:30 pm****Council members present:**

Herbert, Sue
Lang, Pat
Mayer, Denis
Milloy, John
Orencsak, Greg

President and Secretary to the Board:

Weingarten, Harvey P.

Staff supporting the Council:

Deller, Fiona, Senior Executive Director, Research and Policy
Hicks, Martin, Executive Director, Data and Statistics
Macri, Diana, Chief Administrative Officer
Permato, Ellen, Executive Assistant and Recording Secretary
Ross, Matt, Manager of Communications

1. The President and CEO, Harvey Weingarten, made a presentation that highlighted HEQCO's mandate, values, goals, research projects and reporting obligations to government.

Discussion ensued on:

- role of the Board
- expectations from the members
- how the members can support and represent HEQCO effectively
- advice HEQCO will provide to the new Minister regarding Ontario's postsecondary education system

The President indicated that after the meeting he would forward to Board members a HEQCO blog (not yet posted) containing key messages regarding HEQCO's advice for the new Minister.

At the end of this orientation session, the Board reconvened at 2:35 pm for the Board business meeting.

MINUTES

BOARD BUSINESS MEETING

2:35 pm – 4 pm

Council members present:

Herbert, Sue
Lang, Pat
Mayer, Denis
Milloy, John
Orencsak, Greg

Others:

Nicolo, Michael, RSM Canada
Sheremeta, Susan, RSM Canada

President and Secretary to the Board:

Weingarten, Harvey P.

Staff supporting the Council:

Deller, Fiona, Senior Executive Director, Research and Policy
Hicks, Martin, Executive Director, Data and Statistics
Macri, Diana, Chief Administrative Officer
Permato, Ellen, Executive Assistant and Recording Secretary
Ross, Matt, Manager of Communications

1. Call to order

Board members agreed that Denis Mayer will act as Chair until the Minister appoints a Board Chair of HEQCO.

2. Approval of meeting agenda

Moved by Pat Lang; seconded by Sue Herbert.
Approved unanimously.
June 2018/Motion 1

3. Minutes of the meeting of August 17, 2017

Correction of item 5.1: Bill 77, Stronger, Fairer Ontario Act (Budget Measures), 2017

* This amendment continues to require the posting of annual reports after the Minister approves and tables the report in the Legislature (not before as indicated in the minutes).

* Per the Agencies and Appointments Directive, following the Minister's approval, annual reports must be tabled in the Legislative Assembly and then be posted on a provincial agency or government website within 30 days.

* The amendment removed the step that required the Ministry to submit annual reports to the Lieutenant Governor in Council following the Minister's approval and prior to tabling. The amendment also streamlined this process to make it more consistent across agencies.

Motion:

1. That the Board approve the minutes of Board meeting of February 20, 2018 with the corrected item 5.1.

Moved by John Milloy; seconded by Sue Herbert.

Approved unanimously.

June 2018/Motion 2

4.1 External audit report and financial statements for the fiscal year ending March 31, 2018

Michael Nicolo and Susan Sheremeta, auditors from RSM Canada, attended the meeting to present the results of the annual external audit.

Michael Nicolo reported to the Board that it was a clean audit.

Board members congratulated staff on the excellent audit results.

Motions:

1. That the Board approve the external audit report for the fiscal year ending March 31, 2018;
1. That the Board approve the audited financial statements for fiscal year 2017–18 for inclusion in the 2017–18 Annual Report and for submission to the Minister of Advanced Education and Skills Development.

Moved by John Milloy; seconded by Sue Herbert.

Approved unanimously.

June 2018/Motion 3

4.2a 4th quarter 2017–18 financial report**Motion:**

1. That the Board approve the 4th quarter 2017–18 financial report for submission to the Minister.

Moved by Sue Herbert; seconded by Pat Lang.

Approved unanimously.

June 2018/Motion 4

4.2b Budget Fiscal Year 2018–19**Motion:**

1. That the Board approve the budget for fiscal year 2018–19.

Moved by Pat Lang; seconded by John Milloy.

Approved unanimously.

June 2018/Motion 5

5.1 Ministry of Advanced Education and Skills Development Update

After welcoming the new Board members, Deputy Minister Greg Orencsak reported that he has regular and productive meetings with Harvey Weingarten, and open, candid communications with HEQCO staff. The government is in a caretaker mode because of the recently concluded election and the new cabinet will be sworn in on June 29. Priorities



that may arise include an assessment of agency funding and the alignment between the new government's agenda and HEQCO's future plans.

6.1 Annual Report 2017–18

Motion:

1. That the Board approve the Annual Report 2017–18 as presented, and authorize the President/CEO to submit the final report to the Minister of Advanced Education and Skills Development on behalf of the Board no later than the end of July 2018.

Moved by John Milloy; seconded by Sue Herbert.

Approved unanimously.

June 2018/Motion 6

6.2 Mandate Review

The Deputy Minister noted that the Ministry is already implementing some of the recommendations of the Mandate Review, for example expanding the number of appointees to the Board, and holding regular meetings between HEQCO and the Ministry.

For the next meeting, Board members would like a report from the President on the Mandate Review recommendations and related activity to address them.

6.3 Establishment of an Audit Committee

Denis Mayer and Sue Herbert will be members of the Audit Committee with Denis Mayer as the chair.

7. Executive Session – in camera

8. Adjournment

There being no further business, the meeting was adjourned at 4 pm.