

**MINUTES
BOARD MEETING
(By teleconference)**

**July 30, 2019
2 pm – 3 pm**

Council members present:

Robinson, Nobina, chair
Carson, A. Scott
Herbert, Sue
Lang, Pat
Mayer, Denis

Regrets:

Zegarac, George

President and Secretary to the Board:

Weingarten, Harvey P.

Staff supporting the Council:

Macri, Diana, Chief Administrative Officer
Permato, Ellen, Executive Assistant and Recording Secretary

1. Call to order

The chair called the meeting to order at 2 pm and established that a quorum of council members was present.

She reminded the members of past board meetings held on Jun. 13 (in person) and on July 22 (by teleconference). The retreat of Aug. 8 will be discussed under other business.

2. Approval of meeting agenda

Approved unanimously.

3. Minutes of meetings of June 13, 2019 and July 22, 2019

Amendments:

1. To correct the name Carson, Scott A. to Carson, A. Scott in the June 13, 2019 minutes
2. To add a motion in the July 22, 2019 minutes

Motion:

1. That the in-camera session concludes.

Moved by A. Scott Carson; seconded by Nobina Robinson
Approved unanimously
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Motion:

1. That the board approve the minutes of the meetings of June 13, 2019 and July 22, 2019 with amendments.

Moved by Pat Lang; seconded by Sue Herbert
Approved unanimously
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4.2 Chair's update

The chair has been in contact by phone with Deputy Minister George Zegarac. He informed her that he will attend the first portion of the board retreat on Aug. 8, and that Minister Romano will confirm his attendance closer to the date. He will also contact incoming interim HEQCO President and CEO David Trick, and Chris Sawyer of Amrop Knightsbridge to provide his input to the search for a permanent president and CEO. He hopes to have the new mandate letter available for the retreat.

The chair reported that D. Trick has signed his contract and will start on Sept. 30. H. Weingarten will meet and brief D. Trick in early August.

President and CEO H. Weingarten suggested that it would be wise to wait for the official communiqué to be sent first to the stakeholders before announcing to the staff who will replace him in an interim capacity. D. Trick must also be consulted. The chair plans to write to the staff to remind them of their meeting with her, Denis Mayer and Pat Lang on Aug. 7 at 3 pm.

She informed the members of the logistics of getting background documents to them in advance of the retreat.

Chris Sawyer, the representative from Amrop Knightsbridge, will attend the retreat. The firm proposes to interview around 30 people. Members were asked to provide C. Sawyer with names and contact information. C. Sawyer will submit a full report once the consultation is finished.

4.3 President's update

H. Weingarten is preparing several briefing notes for the retreat on such topics as HEQCO's research projects, a portfolio review and an overview of Ontario's PSE.

The deputy minister of the Ministry of Education has asked HEQCO's advice on math skills and teaching math skills to K–12 students. HEQCO is also in the process of developing a project with the Hamilton Community Foundation and two area school boards, which includes the implementation of a pilot on student success initiatives in high-need schools.

The staff continues to work on the digital review and the free speech annual report in order to meet due dates.

Audit Committee Report

Sue Herbert reported that the audit committee will meet on Aug. 1. A three-page remuneration policy will be put forward for board approval.

6. Other Business

After the board retreat on Aug. 8, the next board meeting will be on Sept. 12 at HEQCO's office.

7. Executive Session – in camera

8. Adjournment

There being no further business, the meeting was adjourned at 3 pm.

Motion:

Moved by A. Scott Carson; seconded by Sue Herbert

Approved unanimously

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